

Credit Courses

Individual degree-applicable credit courses that are part of an educational program approved by the California Community Colleges Chancellor's Office (CCCCO) are submitted to the Board of Trustees according to the following procedure:

- A. Courses and their affiliated student learning outcomes are proposed by faculty.
- B. Courses are examined by the department chair, the department's dean, and the articulation officer.
- C. Courses are reviewed by a technical review subcommittee for compliance with local and state standards.
- D. Courses are evaluated, reviewed, and approved by the Courses and Programs Curriculum Committee (CPC).
- E. Courses are recommended to the Academic Senate Council for ratification on its consent calendar and forwarded directly to the Board of Trustees for final approval.

Non-degree-applicable credit courses and degree-applicable credit courses that are not part of an approved educational program may be approved locally and offered provided the district complies with the following requirements:

- A. Individuals serving on the Courses and Programs Curriculum Committee (CPC) and all others involved in the curriculum approval process have received training on the review and approval of courses not part of educational programs as provided for in Title 5 §55100.
- B. Courses and their affiliated student learning outcomes are proposed by faculty.
- C. Courses are examined by the department chair, the department's dean, and the articulation officer.
- D. Courses are reviewed by a technical review subcommittee for compliance with local and state standards.
- E. Courses are evaluated, reviewed, and approved by CPC.
- F. All courses approved by the CPC are recommended to the Academic Senate Council for ratification on its consent calendar and forwarded directly to the Board of Trustees for final approval.

